



# Town of Johnstown

## TOWN COUNCIL REGULAR MEETING

450 S. Parish, Johnstown, CO

Wednesday, January 03, 2024 at 7:00 PM

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### MINUTES

#### CALL TO ORDER

Mayor Mellon called the meeting to order and led the Pledge of Allegiance.

#### Pledge of Allegiance

#### ROLL CALL

Present:

Councilmember Berg  
Councilmember Morris  
Councilmember Young  
Mayor Mellon

Absent:

Councilmember Dominguez  
Councilmember Molinar  
Councilmember Paranto

#### AGENDA APPROVAL

*Councilmember Berg to approve the agenda.*

Councilmember Morris seconded and the motion passed.

#### PUBLIC COMMENT

There was no public comment.

#### CONSENT AGENDA

*Councilmember Berg moved to approve the consent agenda.*

Councilmember Young seconded and the motion passed.

1. December 18, 2023 Meeting Minutes
2. Ordinance 2023-264: An Ordinance Submitting To The Registered Electors Of The Town Of Johnstown At The General Municipal Election To Be Held On April 2, 2024, A Charter Amendment Conforming The Limits On Allowing Persons With Felony Convictions To Hold Council Office To Those Set Forth In The Colorado Constitution
3. Ordinance 2023-265: An Ordinance Submitting To The Registered Electors Of The Town Of Johnstown At The General Municipal Election To Be Held On April 2, 2024, A Charter

The Community That Cares

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Amendment Setting Forth The Source Of The Population Count For Councilmember Residency Qualifications And Providing For The Election Of Councilmembers From Three Electoral Districts Rather Than From Two Districts And Four Wards

4. Ordinance 2023-266, an Ordinance Approving the Grant of a Cable Franchise to TDS Broadband Service, LLC, and Approving a Cable Franchise Agreement Between TDS Broadcast Service, LLC and the Town of Johnstown, Colorado
5. Resolution Number 2024-01 A Resolution Designating the Public Place for Posting Notices Pursuant to C.R.S. Section 24-6-402(2)(c)
6. Resolution 2024-02 Updating and Adopting the 2024 Three Mile Plan
7. Resolution 2024-03 Adopting the Town of Johnstown Strategic Plan
8. December 2023 List of Bills

### **TOWN MANAGER REPORT**

New staff members were introduced to Council Tori Kennedy, Building Permit Technician was introduced.

Justin Scrivner, Senior Mechanic

Brian Quijada, Collection and Disruption Department,

Forrestte Brinkerhoff and Hunter Brady, Police Officers.

Matt LeCerf, Town Manager, noted the monthly report and noted a sanitary sewer inspection in November of 2023 resulted in two violations. Mr. LeCerf noted next steps and all items have been tested and show no risk to public health.

Council asked how we can prevent other issues, and Mr. LeCerf noted in 2021 and 2022 these areas were not tested, which resulted in the violation. It was noted in the future, if you do not have an inspection on the backflow, the Town will lock out the system.

Mr. LeCerf noted new water bills were sent out, and details are spelling out the adjustments have been made on the standard reading of the meters.

Council asked for clarification on the printing of the community calendars. Mitzi McCoy noted the cost of the printing and the reprint, as well as other options that were looked into. Council clarified that re-printing the calendars in order to get the correct information out would be the best course of action.

### **TOWN ATTORNEY REPORT**

There was no Town Attorney Report.

### **NEW BUSINESS**

9. Resolution 2024-04: Approving the Purchase and Sale Agreement By and Between the Town of Johnstown And TF Johnstown Farms, L.P. for the Purchase of Real Property Known as Lot 1 of Johnstown Farms Filing No. 1 Third Amendment

Mr. LeCerf presented this item, noting the agreement and the agreed price \$225,000 and exists of 1.744 acres, developed to house Planning and Engineering.

Council asked when staff expected to see something beginning the be built. Mr. LeCerf noted 6-7 months including a design phases and long-term needs.

*Councilmember Young moved to approve Resolution #2024-04 as presented and authorize the Town Manager to administratively approve the Purchase and Sale Agreement, if changes are necessary.*

Councilmember Morris seconded and the motion passed.

**COUNCIL REPORTS AND COMMENTS**

Councilmember Morris extended new year wishes.

Councilmember Berg noted a successful Wreaths Across America event with 221 wreaths laid.

**MAYOR'S COMMENTS**

Mayor Mellon noted upcoming transportation meetings.

Mayor Mellon noted the absence of Councilmember Dominguez and the excused absense on December 20, 2023. With the December 4th, 18th 2023 absences and January 3, 2024 absence it was suggested that Council now refer to Ordinance 2023-254 and direct Town Staff to draft a letter for the Mayor's signature advising Councilmember Dominguez noting she is excused and expressing thanks for the service to this date.

*Councilmember Berg moved pursuant to 2023-254 deem Councilmember Dominguez's seat as vacant and direct staff to draft a letter for Mayor Mellons signature advising Councilmember Dominguez of the absence and seat vacancy*

Councilmember Young seconded and the motion passed.

Mayor Mellon declared the seat vacant, noting the seat will be filled with the individual receiving the fourth highest number of votes in the election on April 2, 2024.

**INFORMATIONAL ITEMS**

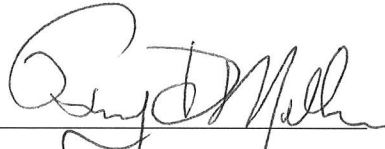
Informational items were included in the packet.


- 10. Informational Items

**ADJOURN**

Mayor Mellon adjourned the January 3, 2024 meeting at 7:35 pm.



  
Troy D. Mellon, Mayor

  
Hannah Hill, Town Clerk